

Windmill Hill - Big Local

Partnership Meeting

20th March 2017 at 5.00 – 7.00 pm

Windmill Hill Children's Centre:



Board Attendance:	Board Apologies:
Iain Hunter (Resident and Chair)	Stephen Torr (Resident & Vicar, St Berteline's & St Christopher's)
Mike Shepherd (Resident / Vice Chair)	Jon Thain (Resident)
Frank Hargrave (Norton Priory)	Cllr Pauline Hignett (Ward Councillor)
Claire Hunter (Children's Centre)	Lisa McCulloch (Resident)
Rodney Rowe (Resident)	Dominic Egan (Resident)
Irene Bramwell (Resident)	Kathryn Muscroft (LHT)
Jane Smith (LHT)	Tash Saunders (Resident)
Nicola Goodwin (HBC)	

In attendance:
Anne Sherriff (Local Trust Facilitator)
Joanne Jones (Citizens Advice Bureau)
Sally Yeoman (Halton and St Helens VCA)
Dan Ellis (Big Local / Groundwork CLM)

<p>Welcome and Introductions:</p> <p>Trusted Financial Mentor Role - 12 month review</p> <ul style="list-style-type: none">Joanne Jones, Citizens Advice Bureau CAB – Project Update Approaching 12 months delivery of the financial 1 to 1 mentoring service and hoping the Partnership will feel it is worth continuing. <p style="text-align: center;"> CAB Project Summary Report 031</p> <p>CAB have demonstrated they have saved residents approximately £50k over the 12 months which represents incredible value for money! CAB also hoping to offer some 'problem spotter' training to the volunteers at the Food Bank so they know when to refer people to CAB for support. DE has only heard positive feedback about Gemmell and the service. JJ will re-allocate the room hire costs and training costs to more weeks of delivery.</p> <p>CH to check if Gemmell does home visits – would it be possible if referring agency visited at the same time?</p> <p>Hope that more than 88 people can be reached next year through word of mouth. MS proposed a 12 month extension and it had full board support. DE to confirm proposal.</p> <p>CAB also running a financial capability and employability programme as part of</p>	<p>CH</p> <p>DE</p>
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a Liverpool City Region Project. Has low targets as interventions are long term – perhaps up to 18months to help get those furthest from employment into work and helping set up bank account and confident with money management. CAB now looking for referrals.

Neighbouring Planning (NP).

- Sally Yeoman, Halton & St. Helens CVA

DCLG identified Halton as an area they wanted people to know about NP and whether communities would be interested in doing a Neighbourhood Plan. Fundamentally it is about land use decisions and planning applications – a NP would shape how these decisions were made and how it would affect their community. Funding is available (£30K - £40k) from DCLG to enable additional planning expertise to support residents in developing a NP. Process can take a year or more ending in a community referendum to approve the NP. SY happy to come back at a later date to discuss in more detail if the Partnership wanted more detail.



What is
Neighbourhood Pla

Minutes of previous meeting, matters arising:

- For Feb meeting HBC had provided a landscape design fee proposal (c.£10k + VAT) for developing the BMX track.



Bike Track Costs
from Open Spaces F

Partnership uneasy about cost of the fee proposal - risk of paying design fee and then not being able to afford the track? DE asked Landscape Architects at Groundwork for a fee proposal for comparison.

DE checked and confirmed that the Ellesmere Port BMX track is still well used -it is; although they have now tarmacked the whole track to reduce maintenance costs. DE also visited the Shaneze Read BMX track in Crewe. It had just been resurfaced (at a cost of £5,500 to the Council) and has a thriving riding club – the Cheshire Ghost Riders. Perhaps worth a visit on one of their regular club nights?



Adobe Acrobat
Document

NG has seen a 'mini' version of a BMX track in Sheffield for toddlers and it was really popular.

The BMX track has been on the Big Local Plan for a long time and to effectively consult young people and to decide whether a smaller local facility or a larger regional facility would offer most local benefit (or even if track is still wanted) the partnership need a draft design to guide process. It will also help clarify build costs and annual maintenance costs – a key requisite before HBC agree any proposal.

Partnership accepted Groundwork fee proposal.



Windmill Hill BMX -
Fee Proposal (003).p

- NG to share website that does a really easy online SROI (Social Return on Investment).

<http://visual.ons.gov.uk/>

- Time capsule event went very well. Jimmy and Alan who were organisers of the original capsule were really pleased the event happened. The children from both Schools seemed genuinely interested and lots of visitors over the week to the CC to see the contents. Windmill Hill PS has the capsule till Easter with St Berts having it after the holidays. Facebook activity about the event probably highest ever.



Time Capsule
Collage.jpg

Windmill Hill Woodlands – no further discussion on fly tipping, meeting on Tuesday 21st. Contractor report for last month – still lots of littering.



Info Sheet
15.03.17-Order 5137

Bromley by Bowe happy to host a Windmill Hill visit - date agreed Wed March 29th. Keep it free!

Halton Community Transport –, MS/IB/DE good follow up meeting with Mark Arnold. Plans developing for a weekly Shopping Shuttle. MA to allocate bus when a proportion of daily cost is already covered by a school run – so Big Local only has to cover up to £50 day. Shopping Shuttle only for HCT members – (which is free) but when they book they will be picked up from their door (or as close to as possible) and helped back with bags if needed. Looking to make a modest charge £2 or £3 return. MA to share membership templates and IB to promote to her older resident groups.

Gives BL a chance to scope out demand for service, consult and develop the service further.

BL to promote the other HCT services (Dial-a-ride, Route 66 and Safe Evening Transport etc) in the newsletter.

- **AGM**

Update on project progress - Annual Review



17-02-28
DKE_Windmill Hill Pt

Summary of colour coding; progress update in red text – zero progress, orange text – some progress but not achieved the plan, green text – achieved most of what was hoped for in the Plan.

DE

Plan Expenditure:



Expenditure.pdf

Column in yellow – shows expenditure that has been invoiced.
White boxes where a PO has been raised and waiting for an invoice
Orange where a staged payment has been made but some invoices still outstanding.
Red box – PO raised but no invoice received and supplier now bust – with allocation returned to Windmill Hill Big Local.

Big Local - Additional Resources Cerys report: nor for wider sharing as Local Trust still finalising full report.



Windmill Hill CT
reviewed and shared

Email from Cerys on report; *“Please find attached the report prepared following the visit to Windmill Hill last year. We followed an agreed format to ensure we could capture the learning from the different communities we visited, in a similar way, hence the rather formulaic nature of the report. From my perspective, although all the areas were leveraging in additional resources to some extent, Windmill Hill was the one who did this in the most strategic way, and the support of the LA appeared to be key, both in setting a precedent in its own funding, which became an example the partnership chose to adopt, and also in the invaluable support in terms of staff resources.”*

Additional Funding that Big Local has helped secure.



Additional
Funding.JPG

Should include the CAB savings for Residents.

WHCC Levered in cash £5k with Staff GIK £450

GIK values: Partnership time needs adding, including Chair and Vice Chair. Project group meetings in Well North - apportionment. NG can get the Well North more accurate – likely to go up.

Election of Chair and Vice Chair.

As per the Big Local Constitution the Chair and Vice Chair are required to resign at the AGM, and any other member may put themselves forward for election.

If there are no other members wishing to stand then the resigning positions may stand for re-election. Every member has one vote.

Iain Hunter and Mike Shepherd prepared to continue their current roles if no one else was interested. No one else offered to stand.

DE

NG

Iain Hunter voted in as Chair for another year.
Mike Shepherd voted in as Vice Chair for another year.

The Partnership thanked Iain and Mike for their time, commitment and advice over the past year. Partnership wouldn't function without them.

Plan Review Preparation – online survey

Anne Sherriff presented a short draft survey to assess how those involved with Big Local feel the delivery of the plan has gone over the past 12 months. Main change is the traffic light system used last year has been changed to a points scoring system – it makes it easier when compiling results.



Windmill Hill
Pre-Plan Review Sur

The survey will be sent out as a Survey Monkey. Please forward to anyone else who may be interested, current and previous Board members as a minimum. Should take no longer than 10-15 minutes. It is useful to take stock of what has worked and what hasn't as it may change plan priorities but Local Trust are very relaxed about it. Any underspend can be rolled over to the next Plan. Link can be put on Facebook to the questionnaire – make a copy of the Plan available for reference.

NG to review her Well North stakeholder list and forward to those where it could be relevant. IB could also take it round to key groups.

All

NG/IB

Windmill Hill Medical Centre – sudden closure:

NG – Windmill Hill Medical Centre is closing at the end of March – with patients reallocated to alternative GP Practices. Totally unexpected as an alternative Practice that was expected to pick up the contract pulled out late on. NG had no forewarning and hasn't had any meeting with the CCG since.. CCG have stated that they are still fully supportive of the feasibility study and being part of looking into the long term provision of services on the estate – sees it as a separate piece of work. NG first meeting with CCG tomorrow – need to define what services will be most needed e.g. a prescribing nurse and what resources would be needed to accommodate them.

Don't know what is happening to the porta cabins. Building are leased on School land, could they still be used for community use?

May just be an opportunity to do something totally different that does improve the health outcomes?

Small Grant Applications:

Received a small grant application from Josh Pruden – unfortunately DE didn't bring it to the meeting. DE to email it round in the next few days.

DE

AOB:

Big Local Spring Event – Liverpool on 27th April. Let DE know if you are

<p>interested in attending. IB MS JT & DE booked on. Events are good fun.</p> <p>Information please for the next Newsletter asap please!! IH/IB will contact Nadine for some photos and information.</p> <p>DONM:</p> <ul style="list-style-type: none"> • Monday 24th April 12-4pm Buffett from 12 noon. ○ Agree group to develop new Plan. (Perhaps a longer or separate meeting?) • Monday 22 May WHCC 5-7pm ○ New plan progress update and review. Use website to consult on draft plan? • Monday 19th June WHCC 5-7pm ○ Plan final review and sign off. 	<p>All</p> <p>All</p>
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