



# Windmill Hill

## Big Local Partnership

### Code of Conduct

As a member of the partnership I agree to abide by our Big Local values.

Additionally, I agree that:

- Everything the partnership does will be able to stand the test of scrutiny by the public, charity regulators, community members, stakeholders, funders and the courts.
- Integrity, respect and honesty will be the hallmarks of all conduct when dealing with others within the partnership and equally when dealing with individuals and institutions outside it.
- The partnership will strive to maintain an atmosphere of openness throughout the community to promote confidence of the public, stakeholders, Local Trust, The Big Lottery Fund, charity regulators and government.

In particular:

- I will not break the law, go against charity regulations or act in disregard of partnership policies
- I will abide by our Big Local procedures
- I will always strive to act in the best interests of Big Local
- I will declare any conflict of interest or of loyalty, or any circumstance that might be viewed by others as such, as soon as it arises.
- When I am speaking as a member of the partnership my comments will reflect the work of the partnership even when these do not agree with my personal views.
- When speaking as a private individual I pledge to positively promote the reputation of the partnership and those who work in it.

This applies equally to communication on social media, and in discussions outside of partnership meetings.

- I will not personally gain materially or financially from my role as a member, nor will I permit others to do so as a result of my actions or negligence.
- I will strive to read all documents and attend all meetings, giving apologies ahead of time to the Chair if unable to attend.
- I will respect those on the partnership in positions of responsibility and recognise the hard work they do for Windmill Hill Big Local..
- I will engage in debate and voting in meetings according to procedure, maintaining a respectful attitude towards the opinions of others while making my voice heard. I will accept a majority committee vote on an issue as decisive and final.
- I will maintain confidentiality (where this has been agreed in the partnership's guidance on confidentiality) about what goes on in the meeting unless authorised by the Chair or committee to speak of it.
- I will participate in induction, training and development activities for members.
- I understand that a substantial breach of any part of this code may result in my removal as a member.
- Should I resign as a member I will inform the Chair in writing, stating my reasons for resigning. Additionally, I will participate in an exit interview.

I agree to be bound by the above.

SIGNED: ..... DATE: .....

Name: .....

