

Windmill Hill - Big Local

Partnership Meeting

22nd January 2018 at 10.00-12.00

Windmill Hill Children's Centre:



Board Attendance:	Board Apologies:
Mike Shepherd (Resident / Chair)	Jackie Fernandes (Resident)
Billy Elliot (Resident)	Jane Smith (LHT)
Lisa McCulloch (Sunshine's Nursery and Resident)	Stephen Torr (Resident & Vicar, St Berteline's & St Christopher's)
Billy Bramwell (Resident)	Margaret Hicks (Resident)
Cllr Pauline Hignett (Ward Councillor)	Phil Saunders (Resident, Vice Chair)
Nicola Goodwin (HBC)	Beth Edwards (Resident's Assoc.)
Frank Hargrave (Norton Priory)	
Irene Bramwell (Resident, Well North & Big Local Community worker)	
Jon Thain (Resident)	
Claire Hunter (Children's Centre)	

In attendance:
Anne Sherriff (Local Trust Facilitator)
Chris Featherstone (HBC)
Jo Jones (CAB)
Vanessa Holloran (CAB)
Georgie Griffiths (PCSO)
Dan Ellis (Big Local / Groundwork CLM)

<p>Welcome and Introductions:</p> <p>Minutes of last Meeting – items not on the agenda</p> <ul style="list-style-type: none"> • New bench - LHT is the landowner but they would also like to check with the owner of the adjacent land. NG will ask HBC land registry. • DE/CF/IB are continuing consultation on HBC preliminary BMX / Pump track designs. Consultation is now also on the website and posted on Facebook. During Feb ½ term DE/IB to consult in phoenix Park. • Children's Centre Defib has been installed. The one for Priory View not up yet. CH discussing with LHT. • Halton Street Soccer and Futsal. February ½ term sessions going ahead but Colin unable to secure an after-school slot in the School Hall or field. (*NB: After meeting Colin did secure a once-a-week afternoon slot at WHPS to deliver a sports / football session to try and grow participation) <p>New CAB Financial Mentor – Vanessa Holloran</p> <p>Vanessa replaces Gemelle for Big Local's Financial capability project. Vanessa very experienced in financial capability and also a trained General Advisor so can help residents much more in Windmill Hill without having to</p>	<p>NG</p> <p>DE/IB</p> <p>CH</p>
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refer them back to the office.

Achievements to date:



CAB Project
Summary Report JAN

Vanessa to reinvigorate the group sessions, IB will help introduce her to the groups. Chance to split her time between the Children's Centre and Priory View. CAB to provide info for the next newsletter e.g. top tips and case studies and provide more updates for our social media.

CAB also have 2 training opportunities (Level 2 qualifications) for residents who are not in employment – JJ to share details with IB. GG aware of loan sharks operating locally (and Provident) and will liaise with CAB about working together – will swap numbers with VH.

GG/VH

Existing programme with CAB due to finish at the end of March 2018. MS suggested it was worth agreeing to an extension as the need for the service and benefits to those supported is obvious. AS reminded that the service can only be agreed up to the end of the existing Plan – end July 2018. The service can be written into the next plan so service continues beyond that date. JJ to update their proposal with costs for delivery to the end of July. JJ to send some CAB posters to Sunshine's Nursery and offer a quick drop in session.

JJ

JJ

Health and Well-being Hub: Update and next steps

NG updated on the progress of the feasibility study and the current options drawn up by the architects for the Children's Centre and St Bertelines.



Windmill Hill
Community Hub Inte

Due to recent developments the plans now include a 'Community Shop' option <https://www.companyshop.co.uk/community-shop/> - something NG and Big Local had been exploring almost 3 years ago. Opportunity of a Community Shop is very exciting and would provide an anchor tenant that helps secure the viability / sustainability of the building BUT still only very tentative. **Nothing signed off - so massive caution!** Community Shop could create 12 retail p/t jobs ring fenced for local people and membership will initially be from Windmill Hill.

Outline costs between £3m - £4m max with lots of contingencies built in (worst case scenario).

Now need to discuss these options with the community – Kimberley will produce a simpler version of the report to help with group discussions. Plan to attend as many groups as possible over the next few weeks, with a draft of a final report by the end of March. A small working group to carry on working up the detail of Kimberley from Buttress, CH, NG, ST, Community Shop representative, HBC External Funders and Big Local.

NG

Also needed is discussion on who owns the building, who manages it, governance structure etc – lots of detail still to be looked at. Funding profile needs to be drawn up, HBC may be the best applicant but may also be excluded from other funds. CCG do have funding streams – need to

IB/DE/CF

<p>research.</p> <p>Larger plans also to be produced that can be left in the Children’s Centre that residents can see as a drop in. IB, CF, DE to coordinate with Kimberley about meeting community groups.</p>	<p>IB/DE/CF</p>
<p>Constituting the Big Local Partnership</p>	
<p>IB spoken to Ann-Marie Lawrenson at CVS who has expertise in advising on organisation structures for groups and helping get them set up. Structure depends on what the Partnership want to do in the future, e.g. trade, manage buildings, employ staff, externally fundraise or even become the LTO for Big Local as other Partnerships have done. Partnership is currently very fluid with evolving membership but new structure would need to be more formal, with named individuals in key roles and responsibilities etc.</p> <p>Ann is available on Feb 1st (flexible with time) to begin to discuss options.</p>	<p>DE</p> <p>DE</p>
<p>Urban Café – discussion</p>	
<p>CF has spoken to property services – they are not actively marketing Urban Café as the access road to the Park will be blocked due to new house building on adjacent land. However, they did seem to like to opportunity that Big Local were interested and asked for an email explaining what we were planning to do, who will be delivering and what from the café, what is our capital investment is likely to be.</p> <p>CF slight concern about not committing too far in advance for the Café if it could conflict with the activities that could be run from the Community Hub. NG - also need to consider Priory View and how they complement each other. Priory View ideal for young people – and have discussed the idea of investing the extra £100k into the café and young people facilities for the estate. Needs a robust business plan writing, including income earning opportunities – CF probably need a separate group to progress; CF/BE/LM/BB/IB/MS interested.</p>	<p>DE</p>
<p>Late Monday afternoon DE received a proposal from Chi (Community Health Initiative) about funding a programme of activity down at Priory View. Proposal received too late to circulate and assess but to ask Chi to present at the next meeting.</p>	<p>DE</p>
<p>Newsletter</p>	
<p>JT almost finished delivering the Snapper Calendars. Good feedback.</p>	
<p>Content ideas for next newsletter –</p> <ul style="list-style-type: none"> ○ Georgie new PCSO ○ Vanessa, CAB role and finance top tips. ○ Estate 40th Birthday celebrations – tie in with Social History project ○ WHPS recent success – top out of 52 Primary School in Halton in the achievement tables. Fantastic! ○ JT knows a Level 1 FA Coach on the estate wanting to develop a football team. Promote opportunity with Colin. ○ Poems, creative writing page. ○ Sunshine Nursery article – pebble painting activity. ○ Future events before March and May. Include Priory View events. ○ Get a draft newsletter by mid/late Feb for comment. ○ PPX to be more sport focussed this year GG to find out where climbing walls, inflatable pitches etc that were bought for local 	<p>JT</p>

groups have gone to.

Small grant applications

None received.

AOB

- **Halton Health Watch (HHW) – Update**
 - New contract for HHW been won by Staffordshire Health Watch! StH&HVA will lose contract and therefore will impact on Irene's secondment to Well North/Big Local. IB expect to be TUPE'd over – but IB not happy with it being commissioned out of Borough. IB
- **Windmill Hill Primary School Achievement** (see above)
- **Collyhurst Big Local Visit :**
 - DE to speak to Steve Conway after meeting and arrange visit to Windmill Hill. DE
- **Visit to House of Commons:**
 - Nine places for a House of Commons Tour booked with Mike Amesbury Office for Monday April 23rd at 12noon. Residents on Partnership priority for the nine places. Day will be 8am back at 5pm. Chris Mills could film some of the trip? BE/LM/ confirmed. DE to ask Jackie and Margaret. DE
- **Xmas Market, Christmas Tree festival:**
 - Christmas Tree festival had wreath making, with local Choirs singing. Hot food and drink provided – lovely event. The School Xmas market also a huge success – well attended and a good money maker for FOWH and the School.
- **Donation to St Berts – Once a Month Club:**
 - Partnership agree a donation of £500 to St Bert's as a huge thank you for their support over the year for the Once a Month Club, Christmas meal, Christmas Tree festival, Arts and Crafts day etc. DE
- **WHCC Growing Area:**
 - Contractor due to clear area today(!) but Joe Orme had volunteered to help make raised beds with volunteers once site cleared. IB thinks families will be keen to help out.
- **Christmas meal grants:**
 - Mike Burrows had offered to repay underspend on their Christmas grant due to a lot of sickness in the group and so fewer people attending the meal. MS and PS happy for the group to keep the funds and put towards a future event. MB delighted and will use it towards a Valentines event. IB said Wendy's group had a wonderful time!

DONM

Tuesday 20th Feb 10-12 @ Children's Centre

Tuesday 20th March 10-12 @ Children's Centre

