

Windmill Hill - Big Local

Partnership Meeting

14th December 2016 at 12.00 – 3.00 pm

Norton Priory:



Board Attendance:	Board Apologies:
Iain Hunter (Resident and Chair)	Rodney Rowe (Resident)
Mike Shepherd (Resident / Vice Chair)	Cllr Pauline Hignett (Ward Councillor)
Frank Hargrave (Norton Priory)	Jane Smith (LHT)
Claire Hunter (Children's Centre)	Anne Sherriff (Local Trust Facilitator)
Nicola Goodwin (HBC)	Dominic Egan (Resident)
Irene Bramwell (Resident)	
Tash Saunders (Resident)	
Jon Thain (Resident)	
Stephen Torr (Resident & Vicar, St Berteline's & St Christopher's)	

In attendance:
Simon Thorrington - Charity Bank
Dan Ellis (Big Local / Groundwork CLM)
Richard Shacklady (HBC)

Welcome and Introductions:

Well North Windmill Hill, Halton & St. Helens VCA Proposal (discussed prior to Irene's arrival as an employee of VCA)



Well Halton
Windmill Hill SLA fo



Well Halton
Windmill Hill Role D



Monitoring
Template for Commu

As agreed in the November meeting, NG and DE have met with VCA about them supporting a dedicated Community Engagement role focussed on Windmill Hill as part of the Well North Project, to help deliver both Well North and Big Local objectives.

Attached a draft SLA, Role Description and a performance framework to guide work programme and capture impact.

Initial 12 month agreement with the possibility of extension and evolving in its remit if it is judged to have been successful.

If the Big Local Partnership agree and the Well North Board agree, hope to get it signed off before Christmas so VCA can start as soon as they are able in January 2017.

FH suggested adding some targets to the role description.

Partnership happy to endorse the proposal.	ALL
<p data-bbox="268 129 1230 203">NG to present proposal to Well North Board with Big Local backing. (Irene joined the meeting.)</p> <p data-bbox="268 277 1182 315">Simon Thorrington – NW Regional Manager at Charity Bank</p> <p data-bbox="268 349 1214 499">ST invited from the Charity Bank as a potential partner and/or funder in the development of an integrated Community/Health and Wellbeing Hub. Charity Bank formed in 2002, as an ethical bank - fully regulated as a Bank but also a registered charity.</p> <p data-bbox="268 535 1235 824">Charity Bank loans to other charities, social enterprises not for profit organisations to help them become more sustainable, eg investing in income generating activity. Cannot lend to profit making institutions. Can lend from £50k to £3.5m and most loans are building related (to help buy or refurbishment existing building or support new builds). Conduct a very thorough due diligence process, need a detailed business plan and generally a low risk lender.</p> <p data-bbox="268 862 1187 936">Can offer advice, answer ‘what if’ questions and also signpost to other support, lenders if appropriate.</p> <p data-bbox="587 974 919 1012" style="text-align: center;">https://charitybank.org/</p> <p data-bbox="268 1048 1134 1122">RS knows someone who has gone through the Charity Bank process – and may be worth getting feedback.</p> <p data-bbox="268 1158 1203 1267">DE to check with Local Trust what happens to the interest earned on the Windmill Hill £1m that is held centrally and how much it is likely to be after 10 years.</p> <p data-bbox="268 1303 1222 1413">Section 106 funding is a (small) possibility – but these negotiations are conducted way before any actual development happens. So current development already has any Section 106 allocated.</p> <p data-bbox="268 1487 967 1525">Minutes of previous meeting, matters arising:</p> <ul data-bbox="319 1563 1235 2119" style="list-style-type: none"> <li data-bbox="319 1563 1142 1630">• JS set up meeting with CAB Team but had to cancel. To be rescheduled. <li data-bbox="319 1668 1230 1906">• Bromley By Bowe visit to be rescheduled? NG believes there is a new Well-Being Centre worth visiting in Salford. Draw up a list of desirable visits e.g. Leeds? Salford? Halewood? Use RS initial research presentation. Need to open it up wider to other residents too. Collate learning from each visit and add it to the Orford visit notes. Help develop a shopping list of what we want for Windmill Hill. <li data-bbox="319 1944 1114 2011">• St Bert’s is a great local asset and there are examples of partnerships between Church’s and Health Care delivery. <li data-bbox="319 2049 1235 2119">• Halton soon to welcome 5 Syrian refugee families as part of a commitment to accept 100 refugees in family groups over the next 	<p data-bbox="1305 129 1358 168">NG</p> <p data-bbox="1305 1084 1358 1122">RS</p> <p data-bbox="1305 1193 1358 1232">DE</p> <p data-bbox="1305 1599 1358 1637">JS</p> <p data-bbox="1273 1709 1390 1747">RS/ALL</p>

5 years. There will be a package of support in place for when the families arrive. A lot of public confusion between asylum seekers and refugees and Halton has a good FAQ on their website that explains the differences.

- <http://www3.halton.gov.uk/Pages/councildemocracy/refugees.aspx>
- MS / NG and DE took part in some filming for Zoe, the BITC Business Connector at the Children's Centre on Thursday 24th. When the film is available it will be shared.
- Phoenix Park – Accessible Play provision: Consultation extended – 88 completed consultations but only 17 from Windmill Hill. Please complete if not already and ask friends and family to complete. Deadline is the 31st Dec.
- RS looking to submit to the March deadline to funders. In January will know the total cost of the project and how much funding HBC are seeking from other partners. RS has asked designers if any Big Local contribution could be set aside for an additional item(s) for the scheme e.g. wheelchair tables, low benches etc.
- RS Still hoping for funding if Partnership feel it appropriate. A financial contribution would back up letter of support.
- NG to coordinate a meeting with Paul Wright at HBC to start developing the BMX track.
- DE meet Neil in the New Year to discuss fly tipping etc. Invite LHT, HBC enforcement Officer(s).
- Newsletter being delivered by the Friends of Windmill Hill (FOWH).
- FOWH delivered their Christmas Party which went well. RS and DE to support group.
- Website is 'live' and looks brilliant. Group photo needs to be redone – after the meeting.
- CBAP were successful with their Area Forum application and the floating grotto due in Windmill Hill on Tuesday 20th Dec 10am-2pm. DE to share their poster on facebook.
- Play provision / ball sports on Windmill Hill. DE contacted Niall at LHT and agreed to arrange a site visit in the New Year with JT.

ALL

RS

DE

NG

DE

DE

DE



Financial Update on the Phase 2 Plan:

Recap: in Phase 1 Plan - £104k expenditure originally forecast over first 12 months. Actual expenditure over 18 months just under £60k. The under spend is returned to Local Trust (and to the Windmill Hill allocation) and the Phase 1 plan is then closed down.

Phase 2 Plan - £143 expenditure forecast – quite ambitious! Attached file shows breakdown of expenditure against Phase 2 Plan Themes since Phase 2 agreed in July 2016.



Finance
Expenditure Breakd

<p>Finance to be presented monthly (ideally by a resident) – so Partnership understands the budget commitments.</p> <p>Have received over £1000 last year from LHT as contributions towards community events (the Big Week, Bonfire Night buses etc).</p> <p>Also need to show other;</p> <ul style="list-style-type: none"> • Gift in Kind contributions (e.g. use of St. Berts and volunteers for the ‘Once a Month’ Club funds can be estimated at £2000) or • External funds levered in because of Big Local, e.g. Power in Partnership, Norton Priory etc. 	DE
<p>Opportunity to use and develop the report Cerys has been researching – DE to share when received. Also needs to report the savings from GA through the CAB report.</p>	DE
<p>Sally Yeoman – alerted NG to a new website that does a really easy online SROI (Social Return on Investment). IB to follow up with SY.</p>	IB
<p>DE to meet RS to see how HBC Community Development record Gift in Kind contributions and leverage of external funds in a budget.</p>	DE/RS
<p>Area Forum can provide a breakdown of where funds are spent in Windmill Hill.</p>	RS
<p>DE met with Paula at the School and discussed their new Library and our attempts to secure additional support to buy more books e.g. efforts of the Business Connector. School does have books but won’t spend any more before checking with Big Local. School could apply to Area Forum for the book project.</p>	
<p>Small Grant Application:</p> <p>Submitted by Anya Smith to support Kinzey to perform at the All Scottish Championships and the World Championships in Ireland.</p> <p>Partnership agreed to support the application with the maximum £500. Anya will feed back to the Partnership and provide information for the Newsletter. DE to sort grant agreements etc.</p>	DE
<div style="text-align: center;">   </div> <div style="display: flex; justify-content: space-around; text-align: center;"> <div data-bbox="542 1691 750 1747"> <p>Windmill Hill Small Grant Appl Kinzey.p</p> </div> <div data-bbox="766 1691 957 1747"> <p>Kinzey Newspaper clipping.pdf</p> </div> </div>	
<p>AOB</p> <p>RS – asked by FOWH to be invited to Big Local meetings. DE to invite</p>	DE
<p>School Meeting Update: DE fed back briefly on;</p> <ul style="list-style-type: none"> • Big Local, e.g. CAB project, Well North etc. • Time Capsule – agreed a date Monday 6th March at 10am to dig up the capsule. DE to inform LHT and St Bert’s School. Children 	DE

