

Windmill Hill Partnership Board

Minutes of Meeting held on 29 April 2019 at St. Berteline's Church, Windmill Hill

Attended by: Margaret Hicks (resident), Tanya Lowe (resident and CHI director), Ann-Marie Tynan (resident), John Tynan (resident), Sharon Thornton (CHI), Nicky Goodwin (partner, HBC), Chris Featherstone (HBC), Sian Jay (independent interim chair), Anne Sherriff (Big Local Rep), Scott and Dave (PCSOs)

Apologies : Bobbi Slavin, Billy Bramwell, Irene Bramwell, Wendy Dunne, Jackie Fernandez, Claire Hunter

1. Welcome and Introduction

Sian welcomed everyone to the meeting. For the benefit of the PCSOs all introduced themselves.

2. Good news and achievements over previous month

The new Facebook page has been set up and there has been good engagement on it. Some negative comment but this has been addressed by Ann-Marie who keeps a close eye on what is posted and is outweighed by the positive interest. The Local Trust statement was shared 10 times and reached over 700 people. The Busk with Us was very successful at Easter.

3. Code of Conduct

Three issues to address :

- a) How to respond to negative activity on social media by partnership members
 - b) How to deal with the ongoing nuisance created by the old Facebook page no longer under the control of the Partnership
 - c) How best to support Partnership members to help them to cope with the abuse they have received
- a) This matter was discussed and is the subject of a confidential minute.
- b) How best to deal with the old Facebook page.

The partnership considered asking Facebook to take the page down as it misrepresents Big Local but agreed that the likelihood of success is minimal. However, despite the numbers of likes on the page, the negative comment is just a half dozen or so individuals talking to and agreeing with each other. They are building their own little bonfire and trying to keep it burning. A Facebook investigation would add fuel. Better to deprive it of oxygen by ignoring it. There are no new posts appearing recently on the old page, their focus now is on attacking the new page, and we can manage that by stopping them from posting and responding calmly to comments.

It was agreed to take no action at this time, monitor the situation, and discuss again at the next meeting.

It was agreed that Dan (Groundwork) should take on responsibility for regular (i.e. several times daily) oversight of the new page to relieve Ann Marie of the burden.

c) Sian outlined the additional personal training/support available from Local Trust, which includes

- Dealing with difficult behaviour
- Personal wellbeing

Siân would contact everyone individually to see if they wanted to take up either or both offers.

Matt Leach is in Runcorn on 28 May and is happy to come and talk to the partnership. It was agreed that this would be welcome and could include a slideshow of positive achievements as well as an update on CHI and the café.

4. Minutes of the Last Meeting / Matters Arising

The minutes were accepted as a true record.

Matters Arising:

- No dates yet for anti-litter meetings and discussion re bins not progressed.
- Timeline for Church project – we need to define the time limit

5. Updates

a) CHI opening has been delayed because a disabled changing facility is now to go in (which will be the first in Runcorn). No final date for the re-opening yet. Once CHI get the keys it would take them 4 weeks to complete the refurb works.

b) Church Scheme – a handout was circulated (attached to these minutes as Appendix A) and Nicky outlined the process so far.

Deadline for delivery is 2021 (end of BL is 2024 so if doesn't go ahead there would still be time to re-allocate the BL unused funds). Some reservations expressed re whether wider community would use the church building.

Hoping to apply to National Lottery Community Fund for Land and Buildings and would put BL funding up as match.

Stakeholder templates have gone out to collect information re ongoing/current support, who is still engaged and on board. The survey will also help to steer the architects brief. Responses are still being collated but will be ready for discussion at next project steering group on 17 May.

Potential funders will be looking for recent consultation as evidence of support/need. The partnership feels this is difficult to prioritise right now but acknowledges the importance of engagement.

c) Easter programme – already discussed. Training is required, e.g. on First Aid to enable events to run. Chris to pick up with Jane Smith who holds a budget for

training and could perhaps devise a package of training for residents. Also, the Children's Centre might be able to help.

Police all have first aid training, so if they were present at an event, that would cover the requirement.

6. Revisions to Constitution

Rules governing membership and how new members can join are now more robust and allow the partnership a means to 'filter' new members. There was a discussion re the process for recruiting new members. It was agreed to prepare an information pack and Expression of Interest form for potential new members to complete including a description of the role, Constitution, Code of Conduct.

No re-application within 2 years of members who have been removed for breaching the Code of Conduct.

It was agreed to review the Constitution again after a year. It needs to be fluid and address the current issues but not be too restrictive in the longer term.

There are further amendments required so the working group (Anne Marie, John, Anne, Chris) will meet again on 15 May to consider it further. Bobbi and Nicky B to be invited as well.

Any suggested amendments to be sent to Anne Sherriff by 15 May.

The next Partnership meeting will look at the further revised Constitution, and the proposed membership pack and eoi form.

7. **Engagement and Consultation** – Due to time constraints Agenda Item 7 was deferred to the next meeting, when it will be the first item on the agenda.

8. Any Other Business

a) Archery Club building recently burgled and burned down. This is a popular local resource and there has been a lot of support expressed. Previously Big Local did not fund the club because the location of its base was outside the area. However, in recognition that it serves people from the area it was agreed to invite them to apply again.

b) Chris presented some funding enquiries relating to the summer programme. Canal and River Trust want to run three fishing sessions at a cost of £400. This was approved

The Church has requested £800 for a summer event. This was approved Colin (previous applicant for money for football kits) has purchased the kits and found the grant agreed - £800 – was not sufficient. There is a shortfall of £417 which he is asking BL to cover. It was agreed to ask him to present the invoices, etc and to discuss at the next meeting.

Colin has also requested funds for freestyle football over the summer, which would include bringing two freestylers over from Belgium. The partnership rejected that as they would prefer to use local suppliers, or approach Everton or

Liverpool FC for support. Agreed to invite Colin to the next meeting to discuss his plans and determine which would be eligible for BL funding.

- c) John Tynan suggested that the partnership explore the possibility of putting play equipment on land at the top of Windmill Hill. Agreed to do some initial project development., identify landowner, get consent, scoping, costing, competitive quotes. Chris met with Onward Homes re Jon Thain's previous proposals. Onward are currently looking to enhance existing play provision rather than create new.

Potentially a big project, requiring a Task Group. Ann Marie, John, and Chris volunteered, and will invite Vicky McFarlane (a local resident) and James Dean (Onward Homes) to be involved also.

- d) Anne Sherriff informed the Partnership that she will be relinquishing the role of Big Local Rep after the AGM in June because of the practical difficulties created by the travel time required to attend meetings in the area. Windmill Hill would benefit from a Rep based closer. She will be replaced by Clare Babbs from July. The Partnership understood why Anne needed to move on but she would be missed and members thanked Anne for her hard work and support.

Clare would attend the May and June meetings.

9. Date of Next Meeting

Partnership Meeting 20 May 2019, 10am, at St Berteline's Church

Constitution Working Group 15 May, 11am at Priory View