

Windmill Hill - Big Local

Partnership Meeting

18th September 2017 at 5.00 – 7.00 pm

Windmill Hill Children's Centre:



Board Attendance:	Board Apologies:
Mike Shepherd (Resident / Chair)	Stephen Torr (Resident & Vicar, St Berteline's & St Christopher's)
Nicola Goodwin (HBC)	Jane Smith (LHT)
Phil Saunders (Resident, Vice Chair)	Cllr Pauline Hignett (Ward Councillor)
Jackie Fernandez (Resident)	Frank Hargrave (Norton Priory)
Irene Bramwell (Resident, Well North & Big Local Community worker)	Lisa McCullough (Manager of Sunshine Nursery and Resident)
Jon Thain (Resident)	Jacque Jones (FOWH and Resident)
Claire Hunter (Children's Centre)	Beth Edwards (Resident's Assoc.)
Margaret Hicks (Resident)	Dave Jones (Resident)
Kathryn Muscroft (LHT)	Rodney Rowe (Resident)
Natasha Saunders (Resident)	Dominic Egan (moved off Windmill Hill)
Iain Hunter (Resident)	Chris Featherstone (Halton BC)

In attendance:
Anne Sherriff (Local Trust Facilitator)
Phil Thornton (Power in Partnership)
Dan Ellis (Big Local / Groundwork CLM)

<p>Welcome and Introductions:</p> <p>Minutes of last Meeting:</p> <ul style="list-style-type: none">LHT conducting a feasibility study on behalf of Big Local to buy a residential property to then rent out to local people. Ongoing.Westwood play area consultation JT to pull together some consultation materials – will share before talking to surrounding residents. JT to meet with IB and DENew bench - LHT is the landowner but they would also like to check with the owner of the adjacent land (horse field) that they would have no objection for a bench to go in. DE to chase.DE/CF to develop consultation materials to accompany HBC draft BMX / Pump track designs. <p>Health and Wellbeing Hub. NG</p> <p>Hub meeting on Sept 4th with Buttress the feasibility consultants who did a short presentation on their work and findings so far with some very simple outline sketches of both properties, but little detail. Next stage is the stakeholder engagement, CCG, Public Health and potential new service providers who would use the building.</p>	<p>JS</p> <p>JT/IB /DE</p> <p>DE</p> <p>DE/ CF</p>
--	--

Next Hub meetings with consultants (16th October @ 3.30) to tie in with Big Local meetings. Hope that at next meeting there will be much more to report back on.

A lot dependent upon the potential anchor tenants e.g. CCG/Public Health on their health and well-being service delivery needs. NG has asked them to clarify their thinking. CCG is accountable body for Well North so very much committed to the project.

IB has had over 140+ of the Hub post-cards completed – youth provision biggest single issue.

Buttress are conducting consultation throughout the feasibility but any 1-to-1 door-knocking consultation with community has be based on a realistic offer so likely to be towards the end / at the end of the feasibility study when range of options are known.

Still a lot to clarify on how residents are kept involved, how any future building will be run and managed without it being taken over by CCG. Big Local to ensure resident needs / aspirations aren't overlooked.

'People from the Hill' – Social History Project: Phil Thornton

Windmill Hill is due to turn 40 in 2018/2019. PT presenting a social history project that could help celebrate this anniversary.



PEOPLE FROM THE
HILL sept.docx

PT suggesting to interview residents past and present, to get an archive of conversations, photos and memorabilia leading up to an exhibition in the winter of 2018. PT has done something similar a few years ago, and got some amazing stories across the generations.

PT asking for ideas and support. Time capsule showed how much interest there was in the history of the estate, especially from the children. IB says older residents are also keen to contribute. Could lead to a calendar or a local history book?

Partnership interested in the idea, as a good way of celebrating the 40-year anniversary. PT to cost up a proposal for six months for the Partnership to review.

PT

Partnership Review: Anne Sherriff

Annual requirement for Local Trust to conduct a Partnership review.



Big Local
partnership review f

Members to sign that they understand they are on the Partnership and bound by its rules and code of conduct.

New rules from Local Trust, to avoids conflict of interests

- No more than two people from the same family can be on the Partnership

- Any paid worker cannot be a voting member of the Partnership to avoid voting on issues they could unduly influence. Full guidance below.



2017-07-11 Big
Local partnerships u

Partnership appreciates that young people are not reflected in the Partnership. Need to engage young people directly in the activities that are important to them.

Important for the Partnership to be transparent and to withstand scrutiny. Partnership follows the ethos of Big Local.



Windmill Hill CODE
of CONDUCT.pdf



Windmill Hill
ROLES.pdf



Windmill Hill
VALUES.pdf



Bromley By
Bow.docx

Communications / Marketing Tender

Jon Thain left the room.

The Communications and Marketing tender discussed at the August meeting was sent to Agent Marketing in Liverpool (they worked with Clubmoor Big Local), a design and marketing company in Warrington and Web Design Halton managed by Jon Thain. Deadline for responses was noon today (18th Sept). The only returned tender was from JT.

Partnership decided to re-tender to get at least one other quote to compare and ensure value for money. CH has other contacts that could perhaps provide a quote. DE to share tender document with CH.

DE/
CH

JT invited back into the room

JT was thanked for his proposal. Partnership will make no further comment until another quote has been received to enable comparison.

Small Grant applications / review

Small grant (emailed round) from Kinzey approved.

Expecting small grant applications from the local Foodbank, a gymnastics group and Windmill Hill FC for a portable defibrillator.

Discussion on how often a single applicant can reapply to the Partnership?

- Once a year or twice a year to an agreed maximum?
- A staged process for different amounts like Unltd. so applicants can also apply for larger grants?
- Area Forum funding operated on a first come first served basis. Once the money is allocated no new grants available till the next year. One organisation can have two applications but not for the same project/activity.
- LHT have Community Support Awards up to £300. KM to share.

KM

DE to look at other HBC grant paperwork / HBC bursary forms and other Big Local small grant paperwork for comparison.

DE

Partnership want to support groups and individuals as much as possible but need to be consistent.

Finance Update:

End of phase 2 expenditure presented. Cost of feasibility study part funded from phase 2 allocation with rest out of Phase 3 Plan.

All new expenditure will be part of phase 3 Plan.

AOB:

- CAB 6 Update from Joanna Jones
Six months since agreed to continue the financial mentor role.



Email CAB Update.docx

- Big 2 Weeks 2018
Agreed next year to have two weeks of activity – too much overlap of activities and to start when schools break up. Carole at St Bert's happier with a longer programme and is confirming dates with the Church. Programme will also include what is happening during the rest of the summer holiday.
- Windmill Hill Photography Group: Margaret Hicks
MH thanked Irene and the WOW group as the photography group wouldn't have started without it and feels much more confident in taking photos. They have agreed a name, the 'Windmill Snappers amateur photography group' and a logo. The group will meet fortnightly with regular trips out to take photos. Photos to be used in a calendar for Windmill Hill.
- Big Local Volunteer Recognition.
MS feels that there should be some form of celebration or recognition of the efforts that the Board members, volunteers and residents have put in over the years; e.g. the FOWH, Church Volunteers, WOW etc.

MH

DE

DONM's

- Monday 16th Oct
- Monday 20th Nov
- Monday 11th Dec

All