

## Windmill Hill - Big Local

### Partnership Meeting

16<sup>th</sup> October 2017 at 5.00 – 7.00 pm

Windmill Hill Children's Centre:



<b>Board Attendance:</b>	<b>Board Apologies:</b>
Mike Shepherd (Resident / Chair)	Stephen Torr (Resident & Vicar, St Berteline's & St Christopher's)
Nicola Goodwin (HBC)	Kathryn Muscroft (LHT)
Phil Saunders (Resident, Vice Chair)	Cllr Pauline Hignett (Ward Councillor)
Jackie Fernandez (Resident)	Frank Hargrave (Norton Priory)
Irene Bramwell (Resident, Well North & Big Local Community worker)	Lisa McCullough (Manager of Sunshine Nursery and Resident)
Jon Thain (Resident)	Rodney Rowe (Resident)
Claire Hunter (Children's Centre)	Beth Edwards (Resident's Assoc.)
Jane Smith (LHT)	Margaret Hicks (Resident)
Jacque Jones (FOWH and Resident)	

<b>In attendance:</b>
Anne Sherriff (Local Trust Facilitator)
Chris Featherstone (Halton BC)
Dan Ellis (Big Local / Groundwork CLM)

<p><b>Welcome and Introductions:</b></p> <p><b>Minutes of last Meeting – items not on the agenda</b></p> <ul style="list-style-type: none"><li>• Westwood play area consultation JT to pull together some consultation materials – will share before talking to surrounding residents. JT meeting with IB and DE on Wed 18<sup>th</sup> October.</li><li>• New bench - LHT is the landowner but they would also like to check with the owner of the adjacent land (horse field) that they would have no objection for a bench to go in. DE to share map with NG who will ask HBC land registry.</li><li>• DE/CF/IB have started consultation on HBC preliminary BMX / Pump track designs with CBAP at Phoenix Park. 33 responses so far - more expected when consultation goes online. DE to leave hard copies at the WHCC.</li><li>• 'People from the Hill' – Social History Project: Phil Thornton's – proposal received today. DE to put on November Agenda.</li></ul> <p><b>WHPS Literacy Project Proposal. Paula Newman</b></p> <p>Paula thanked Big Local for support to date.</p> <p>Literacy proposal is to improve children's reading and writing. Children rarely read for fun – and many parents are often reluctant to read to their children. Aim is to engage parents in reading and storytelling with their children for</p>	<p>JT/IB/DE</p> <p>DE</p> <p>DE</p> <p>DE</p>
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FUN. Hope this changes attitude to reading and writing. Jude Lennon and award-winning writer came into school to promote a book 'Slow Down for Bobby' and the children were captivated by her story telling. She has a camper van that has a photographer and an illustrator. Due to come in on 29<sup>th</sup> Jan and 23<sup>rd</sup> April. Parents will then work with the children. Also looking at engaging with the Reader Project – who have a story-tellers barn – about shared reading and developing confidence to read out loud. Very engaging with lots of activities and they do sessions out in the community. Not just about developing children's skills but also parent's skills.

Plea to promote the School library – It's on once a month but last week no one came. It is for anyone not just the pupils. Can share in the newsletter and pop it on the website and fb. If it doesn't pick up it will not be continued. Also needs volunteers to support it – FOWH are looking to help. Next date is November 8<sup>th</sup>, 9-12.

School involvement with Sci-Tech Daresbury:  
'Space Week' booked in for November 6<sup>th</sup> – 10<sup>th</sup>. The School will have a Planetarium in the Hall, children will visit the Catalyst museum, space rocks. Every day in the week every class will be doing something about space. All been brilliantly organised.

School visited Sci-Tech Daresbury for an aquaponics workshop. School will have an aquaponics system that grows food from fish waste and is part of a wider research project.

### **Health and Wellbeing Hub – Nicola Goodwin**

Buttress the consultants for the Hub feasibility have completed their desk top studies and have been busy with meeting stakeholder to discuss how they potentially could use a space within a new Hub. They are starting to develop options for a new building based on existing assets, and at the next meeting in November will have a variety of possible options that will need to be refined to a few most promising options. Meeting with some of the stakeholders has taken longer than hoped – so feasibility study will extend into 2018.

If the feasibility study is totally complete and the intensive period of consultation on the recommendations is completed by the end of the financial year Well North and Big Local are happy with that.

### **Community Development Activity: Irene Bramwell**

IB has been engaging people on Windmill Hill for 10 months. Report attached.



Irene  
ENAGEMENT.odt

Huge support for a hub – as nowhere to go. Youth provision is a top priority. Joe Orme very keen to develop a food growing area on Windmill Hill. The photography group resulted in an exhibition at the Open Eye Studio in London an interview on Radio Merseyside and a book!

The minibus still not running and another meeting with HCT required to nail down how it will run and how it can be booked etc. To date struggling to meet up. CF to discuss with Ian Boyd.

IB role looking to be extended to April 2018. To be on November Agenda.

ALL

DE/IB

Loads now happening on Windmill Hill and need to shout about what Big Local are doing in the newsletter.

ALL

### **Communications and Marketing Proposal; Dan Ellis**

*Jon Thain left the room*

At the last meeting, JT had provided the only response to the tender proposal. Since then DE tried to secure other quotes for comparison to ensure value for money. DE had conversations with Marketing Heads from Preston Brook and CDP Print from Liverpool about the proposal. Both initially seemed interested but ultimately both declined to quote for the work.

Unprompted, Jon Thain had also provided an updated proposal as he felt he has misjudged his original proposal and over-costed what was required.

*Partnership invited JT back into the room to talk through his proposal.*

Jon explained how he arrived at his costs based on how long he thought it would take to develop the newsletters. JT hopes to increase the newsletter from 16 to 20 pages as struggled to fit everything in the last newsletter. JT will also provide social media support for free.

JT will keep a track of how long he is spending on the work and can report back so he can amend costings, quote accurately for future work if required.

JT

Partnership believed it offered good value for money and agreed unanimously to accept the quote. DE to set up an agreement for the next 12 months / end of plan.

DE

### **Partnership Review; Anne Sherriff**

AS picked up details from members who hadn't attended last month. AS requested it be on the agenda again for next month to capture any additional members.

### **Small Grant Proposal; Dan Ellis**

DE checked how other Big Locals were managing their Small Grant Process (attached below)



Big Local small  
grant schemes .docx

After considering how other Big Local Partnerships managed their process Windmill Hill were happy to continue with the existing rolling programme decided by the Partnership at monthly meetings. If several applications came in together it may be necessary to arrange a separate meeting. No hard and fast rules with each application(s) judged on its merits using local knowledge and expertise.

Big Local also has the training fund devolved to LHT for a maximum of £350.

In the future Big Local could provide grants that inspired people to established groups to deliver activity in the Hub. Focus on areas that may be gaps in provision.

Need to encourage people to complete the grants review / evaluation forms so Partnership knows how much of a difference the funds make. Case studies would be great. No repeat grant unless have fed back from the first grant.

DE

**AK Elite Gymnastics:** This small grant was approved with the following conditions;

- The new gymnastics equipment would be stored in Windmill Hill Primary School and be available for School use.
- The £500 will be made available via the School and you would liaise with them on the purchase of items. The School can reclaim VAT so this should make the grant go further.
- If AK Elite Coaching stopped coaching at the School for any reason the equipment would stay with the School.
- All efforts will be made to encourage children and young people from Windmill Hill to try gymnastics.

DE met with Keegan Gerard to sign off grant paperwork and he has an interesting back ground that may be interesting article for the Newsletter.

DE

**Foodbank:**

Partnership wholly supports what the Foodbank does and it's a very detailed application but the grant wouldn't directly benefit residents from Windmill Hill. Grant would part fund a Runcorn and District wide organisation without any extra support or benefit for Windmill Hill people. The service would continue without the grant so unsure how residents would gain from the grant. Partnership decided it couldn't fund core costs of a Runcorn wide organisation. Could add a question into the grant form "Will your project continue without this grant funding?" DE to feedback.

DE

**A.C.O.L. Electrical:**

Application to become Stroma certified which will in turn enable him to advertise on Local Heroes trader website and grow his business. It is his second small grant application. He was also successful in securing Big Local training funds via LHT for a plastering course. The training fund also paid for a Windmill Hill young person to get his 17<sup>th</sup> Edition Electrical test so he could work as an apprentice with A.C.O.L.

LHT still waiting on evaluation or evidence of passing these certificates and formal employment of the apprentice. Partnership decided that until all requirements were satisfied from the all previous grants the small grant application and recent applications to LHT for help towards the cost of work wear and tools and Big Local for a drill would not be progressed. DE to feedback.

DE

**LHT feasibility about Big Local investing in Property – Jane Smith**

Feasibility agreed as part of the Big Local Plan to look at Income Generating opportunities beyond year 10.



W Hill BL house  
purchase feasibility

Demand is good for 3 bedroom properties on Windmill Hill but LHT wouldn't manage a property on behalf of Big Local. Partnership felt that the cost and risk and the minimum 20-year return on investment that they were unlikely to progress now.

<p><b>Urban Café:</b></p> <p>CF facilitated an opening of the Urban Café for a group to have a look around. Appears to have great potential to use the building for community or youth provision. To discuss properly at the November meeting when more time. DE to put on the agenda.</p>	DE
<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li>○ <b>Partnership meeting dates for 2018:</b> DE to send round a doodle poll of different days and times to see which is most convenient for majority of residents.</li> <li>○ <b>Big Local Interest Payment:</b> Local Trust has recently confirmed that every Big Local area (including Windmill Hill) will be allocated another £105,000, as their share of the interest generated on the original £150m 'pot' for the Big Local initiative. Great news! Another interest payment (probably smaller) will be generated later in the programme. It is drawn down as part of the next Plan. Additional training and support for Big Local Partnerships also being developed.</li> <li>○ <b>Big Week Feedback:</b> An email was sent to those who attended the Big Week Fun day Friday with a link to a short online questionnaire. Everyone rated the activities as either 'Good' or 'Excellent' and all wanted the Big Week expanded to 2 week s in 2018.</li> </ul>	DE
 BIG WEEK Data_All_171013.pdf	
<ul style="list-style-type: none"> <li>○ <b>HBC Waste Management Team:</b> Will be delivering a waste education programme in WHPS, how to recycle and reduce waste. Includes a trip to a waste reception centre. The plan is to conduct a community litter pick at the end of the programme to focus on the woodlands. HBC also considering the opportunity to work with the Woodland Trust on the clearing fly-tipping from the woodlands.</li> </ul>	
<ul style="list-style-type: none"> <li>○ <b>Mike Amesbury, MP:</b> Is visiting Windmill Hill on Friday 20<sup>th</sup> October at 11am at the Children's Centre. Everyone welcome to come along.</li> </ul>	ALL
<ul style="list-style-type: none"> <li>○ <b>Bonfire Buses:</b> Repeat the free bus service to the Bridge firework display that Big Local has supported in previous years.</li> </ul>	DE
<ul style="list-style-type: none"> <li>○ <b>Aquaponics Research:</b> Paula Newman attended an aquaponics workshop at Sci Tech Daresbury and keen have an aquaponics kit in school to teach children about ecosystems and nutrient cycles and as part of a University led National Research program,</li> </ul>	
<ul style="list-style-type: none"> <li>○ <b>Breakfast Club:</b> Two Windmill Hill residents keen to set up a breakfast club have both attended safeguarding training at WHCC and due to go on food hygiene training in November. Big Local to cover training costs.</li> </ul>	
<ul style="list-style-type: none"> <li>○ <b>Defibrillators:</b> CH secured the remaining £1000 from Area Forum so Windmill Hill will have 2 defibrillators on the estate, one on the Children's Centre and one at Priory View. Item for Newsletter. CH will share details with JT</li> </ul>	CH
<ul style="list-style-type: none"> <li>○ <b>Public Transport:</b> IB will start making trips on the buses and detailing the resident experience to different destinations. Identify a list of key user groups, destinations and experiences to document their journeys. CH had a member of staff commuting to work on buses which would also be useful. May help progress the transport issue.</li> </ul>	
<ul style="list-style-type: none"> <li>○ <b>Windmill Hill flats:</b> The flats are not being knocked down!</li> </ul>	
<p><b>DONM's</b></p> <ul style="list-style-type: none"> <li>● Monday 20th Nov</li> <li>● Monday 11th Dec</li> </ul>	ALL

